

State of California
Department of Industrial Relations
Labor Commissioner's Office

WAGE CITATION

Case Number: 35-CM-365823-17

Citation Number: WA 521384

1. Date of Issue 08/01/2019	2. Time 10:31 AM	3. Day of Week Thursday	4. License / Registration Number	
5. Legal Entity Leonardo Valencia, an Individual; Orbit USA, LLC, a Delaware limited liability company; Adriana Nolasco-Campos, an Individual, each jointly and severally liable				
6. Doing Business As (DBA) Leo's Janitors Services				
7. Business Address 510 N 1st St., Ste. #216		City San Jose	State CA	Zip 95112
8. Name of Person Served Leonardo Valencia		9. Title of Person Served Owner		
10. Place Served, if different from item 7 above 100 Paseo de San Antonio, Ste. 120, San Jose, CA 95113				
11. Location of Violation, if different from item 7 above Multiple locations in California, ,				
12. Date/Period of Violation for Civil Penalty Assessment 10/1/15 to 9/30/18		13. Date/Period of Wage or Premium Unpaid 10/1/15 to 9/30/18		
14. VIOLATION AND CIVIL PENALTY (See attached for details on applicable L.C. and/or IWC Section) The investigation revealed the following violation(s) of California Labor Code Section(s) (L.C.) and/or Industrial Welfare Commission Order (IWC) and Section(s).				
Violation of Labor Code or IWC Order Section(s)	Description	Civil Penalty Section	Total Penalty Assessed	Total Wage/Premium Assessed
A	L.C. 1197 Penalty Calculation: Penalty assessment of \$0 X number of pay periods employees were underpaid 78. Number of employees impacted: 14	Violation of Minimum Wage Provision	L.C. 1197.1 \$0.00	\$8,973.00
B	L.C. 1194.2 Penalty Calculation: Total Liquidated Damages assessed for 14 employees.	Liquidated Damages	\$0.00	\$10,924.16
C	L.C. 510 or L.C. 511 or IWC Order, Section 3 Penalty Calculation: Penalty assessment of \$0 X number of pay periods employees were underpaid 78. Number of employees impacted: 10	Violation of Overtime Provision	L.C. 558(a) \$0.00	\$588.25
D	L.C. 226.7 and IWC Order section for Meal periods Penalty Calculation: Penalty assessment of \$0 X number of pay periods employees were underpaid 1. Number of employees impacted: 1	Violation of Meal Period Provision	L.C. 558(a) \$0.00	\$110.00
E	L.C. 226.7 and IWC Order section for Rest Periods Penalty Calculation: Penalty assessment of \$0 X number of pay periods employees were underpaid 1. Number of employees impacted: 1	Violation of Rest Period Provision	L.C. 558(a) \$0.00	\$110.00
F	L.C. 203 Penalty Calculation: Total Waiting Time Penalties assessed for 10 employees.	Waiting Time Penalties	\$0.00	\$23,113.50
G	L.C. 226(e)(1) Penalty Calculation: Damage assessment based on 25 number of employees.	Failure of employer to comply with itemized statement provision	\$0.00	\$9,750.00
Total Civil Penalty Amount Assessed:			\$0.00	
Total Due to Employees:				\$53,568.91
GRAND TOTAL = \$0.00 + \$53,568.91 = \$53,568.91				
15. You may appeal by requesting in writing a hearing on this Wage and Penalty Assessment within the time limit as shown on the next page.				
16. Issued by (Name) Brian Perez		17. Title Deputy Labor Commissioner Authorized Delegee of the Director of Industrial Relations		

State of California
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18. District Office Address 1515 Clay St, Ste 801, Oakland, CA 94612	
19. Telephone (510) 622-5036	Fax Number (510) 622-3257
20. Service Personal Service	

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APPEAL RIGHTS

If a person desires to contest a citation or proposed assessment of civil penalty in its entirety or any specific part(s), he or she shall **WITHIN 15 BUSINESS DAYS** after service of the citation, notify (in writing) the office of the Labor Commissioner which appears on box 18 of the citation of his or her request for an informal hearing. The request for informal hearing **must be received** at the office of the Labor Commissioner by the appeal deadline indicated on box 15 of the citation. The Labor Commissioner or his or her deputy or agent shall, within **30** days of receipt of the petition objecting to the citation, hold a hearing at the conclusion of which the citation or proposed assessment of a civil penalty shall be affirmed, modified, or dismissed.

The decision of the Labor Commissioner shall consist of a notice of findings, findings and order which shall be served on all parties to the hearing within **15** days after the hearing by regular first-class mail at the last known address of the party on file with the Labor Commissioner. Service shall be completed pursuant to Section 1013 of the Code of Civil Procedure. Any amount found due by the Labor Commissioner as a result of a hearing shall become due and payable **45** days after notice of the findings and written findings and order have been mailed to the party assessed. A writ of mandate may be taken from this finding to the appropriate superior court, as long as the party agrees to pay any judgment and costs ultimately rendered by the court against the party for the assessment. The writ shall be taken within **45** days of service of the notice of findings, findings, and order thereon. Failure to file a writ of mandate within the **45** day period will result in the entry of a judgment in the appropriate superior court in the amount shown on the order.

If no petition objecting to the citation is filed with the Labor Commissioner as outlined above, a certified copy of the citation may be filed by the Labor Commissioner in the office of the appropriate superior court and the clerk of that court shall enter judgment against the person assessed in the amount shown on the citation or proposed assessment of civil penalty.

PAYMENT INSTRUCTION

A person to whom a citation has been issued shall, in lieu of contesting the citation as outlined above, transmit to the office of the Labor Commissioner as indicated on the right, the amount specified for the violation(s) with a copy of this citation within **15** business days after the issuance of the citation.

Payment(s) shall be sent to:

**State of California
Department of Industrial Relations
Labor Commissioner's Office
Bureau of Field Enforcement Cashiering Unit
2031 Howe Ave., Suite 100
Sacramento, CA 95825**

LABOR CODES AND INDUSTRIAL WELFARE COMMISSION ORDERS(S) AND SECTION(S)

- L.C. 1197** Employer is required to pay employee wages for all hours worked at a rate of no less than the California State mandated minimum rate.
- L.C. 1194.2** Employee is entitled to recover liquidated damages equal to minimum wages unlawfully unpaid and interest.
- L.C. 510 or L.C. 511 or IWC Order, Section 3** Employer is required to pay employee the proper California State mandated daily or weekly overtime wages.
- L.C. 226.7 and IWC Order section for Meal periods** Employer is required to provide employee the required meal or rest period mandated by applicable orders of the Industrial Welfare Commission section for Meal Periods or Rest Periods. Employer shall pay the employee one additional hour of pay at the employee's regular rate of compensation for each workday that the meal or rest period is not provided.
- IWC Order 1,2,3, 4,5, 6,7,8,9,10,11,13,15: Section 11(A) and or 11(B): No employee shall work for a work period of more than five (5) hours without a meal period of not less than 30 minutes. 2nd meal period of not less than 30 minutes must be given for a work period of more than ten (10) hours.
- Section 11 (C) or (D): Employer shall pay the employee one additional hour of pay at the employee's regular rate of pay for each workday that the required meal period is not provided.
- IWC Order 14: Section 11; Employer shall provide and permit all employees to take a meal period of not less than 30 minutes for a work period of not more than five (5) hours.
- IWC Order 16: Section 10 (A) and 10 (B): No employee shall work for a work period of more than five (5) hours without a meal period of not less than 30 minutes. 2nd meal period of not less than 30 minutes must be given for a work period of more than ten (10) hours.
- Section 10 (F): Employer shall pay the employee one additional hour of pay at the employee's regular rate of pay for each workday that the required meal period is not provided.

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**L.C. 226.7 and IWC
Order section for Rest
Periods**

L.C. 226.7(a) and (b) : Employer is required to provide employee the required meal or rest period mandated by applicable orders of the Industrial Welfare Commission section for Meal Periods or Rest Periods. Employer shall pay the employee one additional hour of pay at the employee's regular rate of compensation for each workday that the meal or rest period is not provided.

IWC Orders 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 15: Section 12(A) and or (B): Employer shall provide and permit all employees to take a net rest period of not less than 10 minutes for every four (4) hours worked; Employer shall pay the employee one additional hour of pay at the employee's regular rate of pay for each workday that the required rest period is not provided.

IWC Order 14: Section 12: Employer shall authorize and permit all employees to take a rest period of not less than 10 minutes for every four (4) hours worked.

IWC Order 16 Section 11(A) and (D): Employer shall authorize and permit all employees to take a rest period of not less than 10 minutes for every four (4) hours worked; Employer shall pay the employee one additional hour of pay at the employee's regular rate of pay for each workday that the required rest period is not provided.

L.C. 203

Employer is required to pay waiting time penalty for failure to pay an employee's final wages in a timely manner as required by Labor Code section 201 and 202.

L.C. 226(e)(1)

An employee suffering injury as a result of a knowing and intentional failure by an employer to comply with subdivision (a) is entitled to recover the greater of all actual damages or fifty dollars (\$50) for the initial pay period in which a violation occurs and one hundred dollars (\$100) per employee for each violation in a subsequent pay period, not to exceed an aggregate penalty of four thousand dollars (\$4,000), and is entitled to an award of costs and reasonable attorney's fees.